

Prosecutor's Contact Information (for use by Missouri Attorneys)

THE ENCLOSED INFORMATION IS TO BE USED ONLY BY ATTORNEYS OF THE MISSOURI BAR

Last revised 12/01/2022

Sir/Madame:

I serve in different prosecution roles in the area. While many of you are familiar with my stance and policies, some are not. I hope this brief orientation assists you. If you need anything, please reach out; email is generally the best means.

Some brief reminders:

- Please make all your case filings for the Court via Missouri CaseNet. Timely Entries of Appearance are expected for each case. If, for some reason, your electronic access is impaired, please contact the court for further direction. My contact information is below.
- The court's information is as follows:

Kimberling City Municipal Court (A division of the 39th Circuit, Stone County, MO) P.O. Box 370, Kimberling City, Missouri 65686 Court Clerk: Sara Fennema (417) 739-4922 Clerk's Email: <u>sara.fennema@courts.mo.gov</u> Court page: https://www.ckcmo.com/departments/municipal_court.php

- Court is typically held on the 3rd Thursday of each month at 1:30 PM (CST). The Honorable Mark Rundel sits as city judge. The courtroom is located in the Community Building, located at 34 Kimberling Boulevard.
- Before contacting me, please review this helpful information:
 - Initial contact/requests should be initiated at least 2 weeks prior to the assigned court date, if possible.

- Please review my current Driver Improvement Program (DIP) Policy (<u>https://www.ozarkslg.com/downloads/DIP.pdf</u>). <u>I expect each attorney to</u> <u>screen their own client against this policy</u>.
- If your client falls within the DIP Policy, you can reach out to me (e-mail preferred) for my preliminary thoughts on what an official offer will look like. I expect you to be clear in your email as to the status of your client's DIP status and what you are asking.

Just know, I am firm on the DIP policy and will not submit a formal offer to the court until such time the DIP and/or other agreed programs are completed.

Once the DIP and/or other programs are completed, please forward the Certificate(s) of Completion to me.

- When you do contact me, please provide your direct contact information, including your best e-mail address and phone numbers. This is not my full-time position and I don't want to waste valuable time repeatedly playing phone tag. (Thank you!)
- Send any review/offer requests and related correspondence to me directly. The easiest contact with me is via email: <u>PAContact@OzarksLG.com</u> (This email is private and is reserved for attorneys and their staff.)
 - My office phone number is 417-465-4654, however email remains the best means of contact. Again, <u>PAContact@OzarksLG.com</u>

Please contact me as needed. I look forward to a smooth and fair disposition of your client's matter.

Sincerely yours, /s/ Michael Hurney Prosecuting Attorney for Kimberling City, Missouri